

Sample mortality audit meeting code of practice declaration

In order to foster an environment of collaboration rather than blame, a written and agreed to code of practice may be helpful to establish by the Perinatal Mortality Audit Steering Committee, in discussion with facility staff and management. Having wording specific to each team is encouraged, but here is suggested short text that can be signed by each individual before each review meeting.

An attendance sheet could also be signed at the end of the meeting, to credit those who stayed and participate throughout the meeting.

To show respect for the babies and families we are responsible to look after, we, the staff of _____ (name of facility), agree to respect the rules of good conduct during meetings reviewing death cases in our facility. We understand and appreciate that the results of these meetings will not result in punitive measures.

The rules of our mortality audit meetings include:

- Participate actively in discussions
- Respect everyone's ideas and ways of expressing these
- Accept discussion and disagreement without verbal violence
- Respect the confidentiality of the discussions in the group
- Agree not to hide useful information or falsify information which could allow the understanding of the case under review
- Try (as much as possible as it is not easy) to accept that your own actions can be questioned
- Arrive on time to the audit meeting

Signed: _____ Date: _____

Signed: _____ Date: _____

Signed: _____ Date: _____

Signed: _____ Date: _____

Signed: _____ Date: _____

Signed: _____ Date: _____